

Resetting your Password

1. Please access the Password Reset Self Service Portal:
<https://sspr.biu.ac.il/sspr/public/forgottenpassword?locale=en>
2. Fill in your ID (Teudat Zehut or Passport number) and Mobile phone number or Email address as shown below and click on "Submit".

- ID number - 9 digits including preliminary zeros and audit digit
- Passport Number for foreign nationals - must be completed to 9 characters by adding leading zeros

Also, mobile or private email as registered on the University systems.

For help:
Faculty - please contact the department's computer consultant
Students - please contact the **Student Service Center**.

להחלפת שפה, יש ללחוץ על הדגל בתחתית המסך


ID*

Please choose one of the following, as appear on the University systems

☒ Mobile ☐ Email

Mobile Number*

Number only

Idle Timeout: 4 minutes •  English

6. On the final screen enter the New Password and Confirm Password as shown below and then click on "Change Password".

The new password will affect your access to the following computing systems:

- Academic AD (CCDOM domain, classes, labs, departmental resources, Eduroam Wi-Fi network)
- Minhala AD (MN domain, Tik Digitali, Ilanet, Shohamdocs)
- Lamda/Moodle, libraries' resources (OpenAthens), Dolev (sites update)
- Office 365 for all staff and students
- Linux systems managed by the ICT Division

Your new password must meet the following requirements:

- Password is case sensitive.
- Must be at least 8 characters long.
- Must include at least 1 number.
- Must have at least 1 symbol (non letter or number) character.
- The first character can not be a symbol (non letter or number).
- The last character can not be a symbol (non letter or number).
- Must not repeat any character sequentially more than 2 times.
- Must have at least 1 lowercase letter.
- Must have at least 1 uppercase letter.
- Must not include any of the following values: `|~!@#\$%^&*(){}[];':",./\`אבגדהוזחטיכךלמםנן`
- 12345 < > , £ ¢ × § : ס ע פ ף צ ץ ק ר ש ת
- Must not include part of your name or user name.
- New password may not have been used previously.

Please type your new password

New Password

Confirm Password

▶▶ Change Password ✕ Cancel

7. **Note:** Resetting the password will affect all systems under the BIU environment, for example Moodle, Ilanet, etc.

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